

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	114067002	School:	Reading School District	CAN:	87160
Audit Period:	July 1, 2012 to June 30, 2016	Findings:	One	Recommendations:	Three

District Response: (Textbox below will expand or attachments can be added as necessary)

In 2012, the school district closed the Thomas Ford elementary school and began busing students to Millmont Elementary School. When the change was initiated, the PDE 2576 was marked as LEA instead of Contractor. The school district personnel at the time claimed to have contacted PDE for guidance. It appears some confusion in completing the form may have been occurred because an LEA was serving as a Contractor. The school district agrees to place additional controls in place as is suggested in the finding. The additional control will include an annual review of students categorized as non-reimbursable and a second level review of transportation data by both the Chief Financial Officer and Assistant Superintendent to verify accurate reporting. In addition, the district will perform multi-trend analysis of student transportation data compared to district data and other peer districts of like size.

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.